**“Promoting Rugby for One and All”**

**“Avonsya Rugbi Rag Onen Hag Oll”**

Minutes of the Management Board Meeting

Wednesday 12th Jun 2024, 7pm @ Bodmin RFC

**Present:** Andy Reed**,** David Saunter, Jane Bell, Tom Magill, Kevin Thomas, Tanya Thomas, Tony Knightsbridge, Daubroy Delahunty, Paul Hayes, Reggie Gough, Joanne Holden, Lee Maher, Steve Murley.

Via Zoom: Alan Milliner.

**Welcome:** Chairman Dave Saunter welcomed everyone.

1. **Apologies for absence:** Ashley Shopland & Bill Hooper.
2. **Minutes of the last meeting:** All agreed that these were a true and accurate record. Signed off by chairman.
3. **Matters arising:** None in relation to last minutes.

**Confidential Items under Item 7:**

1. **Reports:**

**Executive:** Nothing to report.

**Treasurer’s Report:** Report sent out.

DS To speak to AS re RFU targeted funding report. Great success for the home game against Hampshire. Good game and although we may only break even on costs, we must remember it is a 2 year cycle to properly calculate income/expenditure. Many thanks to all that worked so hard on the day.

**RFU Council Rep:** AM submitting a report for the AGM.

* The report is a reflection of the year.
* It is noted by other CB’s, how effective Cornwall is as a county.
* Thank you to all on the board for making the RFU Council Member role a much easier job.

**Finance & Governance:** Report had been submitted ready for AGM.

* Finance Policy has been drafted.
* Along with Ashley we are looking to work with clubs that don’t have ‘Ltd’ status to help mitigate any asset and/or officer liabilities.

DS Slight amendment to AGM Agenda to reflect that some officers do not require re-election and so does not need a note on the agenda.

**Club Development & Volunteers:** Report submitted.

**Safeguarding:** No report submitted.

**Game Development:** D.D. had sent in a report. Apologies for being late.

* The main focus is the Coaching Conference on 6th July @ Truro School (15 booked so far, ideally need 30) been on all the social media channels and in the newsletter.
* Looking at St Austell RFC for development day on 6th Oct.
* Hopefully a pre-season event in the pipeline.

**Youth & Education:** No report submitted.

* Rugby camps are being held over the summer, people seem to be unaware that CRFU permission is required. Falmouth got permission (eventually). Camps are open to the public and all paperwork should be in place and filled correctly via Reggie and Tony. If personal is changed between camps at clubs, then the paperwork (DBS etc) should be resubmitted to reflect this.
* There will be new ‘Clusters’ arrangement for girls.

**Representative Rugby:** Report will be submitted ahead of AGM.

* Congratulation on well managed campaigns for Men/Women & U20s.
* Looking to use the U20s ‘de brief’ format for the men/women. This will help to drive action plans, would be interesting to see opinions.
* Concerns re Hopley’s coach damage, £500 costs incurred after U20/Men’s away match. Culture issue perhaps? Will look to address. Upsetting as they are a new sponsor.

DS suggested a player’s deposit maybe an option.

AR seems we have to address the lack of authority.

* After the Hampshire game, an individual was giving kit away without authorisation. This kit has now been recovered.
* Rep rugby has 3 vacancies: Team Manager / U20s, Kit Man / Men and Coach / Men.
* We have had a couple of insurance claims. Should we look and can we afford a higher level of County player insurance. Current level is ‘Loss of Earnings and Dental’.

DS we will ask Ashley to investigate.

* Awaiting to see how the counties will be split, we might get put in a division further afield. At this time not sure about our home fixtures. RFU advised very late this season.

**Women’s Rugby Representative:** Report submitted for the AGM.

* Looking to bring on some more personnel to help improve JH’s role as coach and MB.
* Always happy for new teams to start up but must be careful of locations as we don’t want players stretched because of teams being in close proximity. ‘Hub clubs’ should be where players start.
* NC3 is the lowest rank which teams can compete in after initially running a ‘Inner Warrior’ team (playing friendlies) for 2/3 seasons before progressing.

DS. We need to build on the Cup Competition event as this was a great starting point.

**Competitions:** Report submitted**.**

* League fixtures are out, busy time. A few issues, C3C being difficult, as we have 15 teams to accommodate. Trying to find a suitable model.
* Cups: Super Cup not been played for 2 seasons, Camborne and Redruth not interested. Senior Cup is level 7, Clubs Cup level 8/9/10, Duchy Cups. Last few years walkovers lead teams to finals, overhaul required. Proposing Duchy Cup for level 10 clubs, Clubs Cup for level 8/9 all teams included and Senior/Super Cup level 7 up.

Discussion for and against, do we allow competitive 2nd teams the opportunity?

DS Allow the clubs to give their opinions. Comps committee should make the decision to tweak where necessary.

SM Do we incentivise the competition?

PH Papa Johns cup may make a difference, although the general feeling is that fewer clubs will enter the PJ due to travelling costs.

LM The county flags used at the Men’s home game are great asset, as was the electronic board. TT It is a sensitive piece of equipment for indoor use only. (TT will be in charge of it)

**Rugby Safe:** R.G.submitted his report.

* Deficit of club RSL’s, clubs need to be aware that it is a ‘Golden’ role and posts are filled. Will be pushing this in 24/25 season.

DS Ask Rob Bell to make sure handbook template shows RSL role.

DS Clubs should be aware that players in charity matches are not insured by general club insurances. They should check there are suitable insurances organised by the event organiser.

JB Should the insurance cover be mentioned in the Finance Policy document?

PH That’s something we can look at.

KT Following on from the discussion, we could perhaps start each MB meeting with key performance issues/dashboard, to check the health of the CB and Clubs and follow up on any findings?

PH Finance and Governance is already making a start from club finances point of view, we can expand to other areas.

**Diversity & Inclusion:** Report submitted.

**Discipline:** Report submitted.

**Commercial Development:** Report submitted but will be amended for the AGM.

* 17th August event is going well, speaker and great auction prizes in place.
* Planned visits to sponsors in September.
* Joining the Finance and Governance meetings would be appropriate.
* Looking at our website/social media content, needs to be more dynamic. Perhaps stream lining content.

PH The last Fin/Gov meeting, this was discussed and looking to address in the autumn.

JH There are ways to stop unnecessary comments etc.

DD Perhaps we need to draft up a communications template. PH Consistency across all media including TikTok / Instagram.

1. **Correspondence:** J.B. advised that:

* We have received a letter via John Sumnall that confirms HRH The Princess Royal has declined to become our Patron, due to other commitments. DS suggested that maybe AM may have contact with the Lord Lieutenant of Cornwall as to whether he would be interested in this role. All agreed that AM should put in the request. JB to advise John Sumnall.
* LJ (SW Selector) looking for a CRFU tie. DS to formulate a reply.
* Hampshire sent a thank you.
* Walking Rugby. SM aware of this. Suggested a local CRFU initiative to include St Austell (who have a walking rugby team) and perhaps neighbouring clubs who may be interested in a festival.

DS Would St Austell be interested in leading this as development event at Bodmin, to perhaps tie in with the Mikes Trust Day. Further discussion to be held.

1. **AOB:**

**AOB for AGM:**

* DS reminded Andy that as President, he would officially run the AGM.
* Work through the agenda.
* New Chair will be elected, so far there is only one candidate with the required 2 club nomination.
* Gifts to be handed out.
* Close of meeting.

**AOB:**

* LM would like to buy a pullout gazebo for use at CRFU events. DS get quotes and advise Ashley. TT might be able to get a sponsor involved but branded it CRFU. DS someone would need to take ownership of it.
* AK would like to purchase training tops/shorts and socks for the U17s. DS Rep Rugby could include that with any of their requirements for O’Neill’s. KT send me the list.
* TM Thanked everyone. It’s been a privilege to work with all. A round of applause for Tom. DS congratulated Tom on his commitment for the role and Honda Volunteers.
* KT will draft a performance card for the next MB meeting.
* AR would like another waterproof as he lost his.
* JB Colin has a speech for AR to read out at the AGM.
* DS last official meeting, thank you all for your hard work. Really enjoyed it but as mentioned before 5 years is enough. It’s been a blast. Thanked AM for all his support. Drinks on Dave at the AGM.

Meeting closed: 8:50pm.

**Dates for your diary:**

Coaching Conference: Sat 6th July @ Truro School

Next MB Meeting: **tbc**

Signed off: Steve Murley

New Chair: Steve Murley Date: 21st Aug 2024