**“Promoting Rugby for One and All”**

**“Avonsya Rugbi Rag Onen Hag Oll”**

Minutes of the Management Board Meeting

 via Zoom

Wednesday 27th Sep 23, 7pm @ Bodmin RFC.

**Present:** David Saunter, Jane Bell, Andy Reed, Kevin Thomas, Tony Knightsbridge, Alan Milliner, Daubroy Delahunty, Lee Maher, Tom Magill, Bill Hooper, Cozette Shrosbree, Ashley Shopland, Reggie Gough, Joanne Holden & Nicola McCombe.

**Welcome:** Chairman Dave Saunter welcomed everyone.

1. **Apologies for absence:** Steve Murley, Paul Hayes.
2. **Minutes of the last meeting:** All agreed that these were a true and accurate record. Signed off by chairman after meeting.
3. **Matters arising:** None

**Confidential Items under Item 7:**

1. **Reports;**

**Executive:** Executive has not met.

**Treasurer’s Report:**

AS wished to put on record his thanks to Andy Richards for the smooth handover.

RFU funding is now trickling through for the season. Ashley had highlighted Key Receipts & Payments together with Key Topics over past reporting period, also coming weeks main areas for action.

Usual update on budgets going forward.

Coach hire for the Under 18s going to Hartpury shows a 20% increase since we last hired coaches in May, cost per trip now in excess of £1k.

Usual delays with the bank to transfer mandates etc from Andy to Ashley.

Financial Conduct Authority (FCA), CRFU have not filed any records with FCA since 2018, which is a legal requirement. AS will take steps to rectify and put us in order. Nicola said that Cornwall hadn’t been flagged up as not having complied with FCA, she will do a check.

AS looking for an early meeting with F&G regarding financial planning, budgets etc.

**RFU Council Rep:** AM had circulating his report detailing his activities over the last month. Huge challenges being a Council member at present. DD asked about Walking Rugby, AM to liaise. Nicola will liaise the link.

**Finance & Governance:** PH not present, committee has not met.

**Club Development & Volunteers:** TM had no report or update this month.

**Safeguarding:** CS had sent in her report.

DS asked how we were looking on the safeguarding audit of clubs Cozy said we were on track but will push out again this weekend.

**Game Development:** DD had sent in a report.

Good news that two of the refereeing courses had been filled. Still looking for contact with Truro Museum to set up an exhibition on Cornish rugby. Spoke with KT re county players helping with coaching development.

**Youth & Education:** TK had sent a report.

Highlighted that we will be losing all the current Boys Under 17& 18 coaching squad in January 24, so we will need to start advertising very soon.

Nominations Committee to advise on suitable presentations.

**Representative Rugby:** KT had sent in a report.

Graham Dawe has been doing some preliminary work towards proposed Royal Navy game in February 24. DS had met with O’Neills to sort out this season’s deal. Peter Kennedy retiring in December.

We should have £3000 for stash as the Cornwall kits are ok for this season.

**Women’s Rugby Representative:** JH had submitted her report. JH has started to make contact with clubs explaining her role and set up a new FB page. Women & Girls Forum on Oct 2nd at Bodmin RFC, looking to see what ambitions clubs have so she can forward plan.

**Competitions:**

LM gave a verbal update. Only one Walk Over in either Counties 2 & 3 thus far, any conceded games played as friendlies. Merit table not working as planned at present. Still not heard from Devon, hoping to resurrect a Cornwall & Devon League at level 8.

Colts cheque £500 from Trelawny’s Army for this season.

**Rugby Safe:** RGsubmitted his report. Been some kickback regarding coaches not allowed to act as First Aiders. Some anger about not being consulted, hence Reggie wanted our message to be uniform. DS was adamant that we supported the RFU stance on this and that clubs will need to fall in line. RG asked about purchasing high viz First Aid tabards for clubs so that the designated First Aider was easily recognisable. TK has backed up RG’s message when he has spoken with clubs.

Discussion on how better to communication with clubs and support.

RG asked if people can self-certify on GMS, NM to check.

**Diversity & Inclusion:** No current update.

**Discipline:** BH had submitted his report.

3 Match Official Abuse Cases being dealt with at present.

BH also reported a couple of High Tackle red cards in recent weeks, will monitor.

**Correspondence:** JB had received an email regarding a Vets festival in Spain. Rachel Millar was doing her Zoom meetings with clubs we can sit in. National Calls again we can attend these, JB to send out.

**A.O.B:**

BH composition of Discipline panel, review required by F&G and John Dunstan.

DS, request from John Sumnall regarding a new editor for the CRFU Handbook.

DS, Club’s Forum for October, First Aid as topic.

JB, asked about another Zoom licence for CRFU Youth meeting, current cost £119 per annum. This was agreed.

AM , 7th October Red Roses at Truro RFC. Also had contact from the late Bill Bishop’s family certain rugby artefacts are available to the CRFU.

CS, County Girls U.18 details now on website.

KT, Sponsorship & Partnership role on website.

AS, need to have someone to cover his role if he is in anyway incapacitated.

JH added to what AM raised re Red Roses, also Inner Warriors Day so lots going on. Nicola will make Jo level 3 access on GMS.

TK, Donna James PHICS, done amazing stuff with girls and is a great asset.

DD asked about funding for level 3 coaching qualifications. DS we could help but would want some commitment back to the CRFU as a trade-off.

AR needs some county stash.

NM, Tony to see DS re RFU stuff. CB National Calls links to be sent to JB to forward on to MB. Age grade affiliations at 3000. U12s girl’s start-up funding success for Truro/Falmouth/St Austell/Redruth and St Ives. Safeguarding audits 25% complete so far.

Meeting closed: 8:25 pm.

*Approved: Wed 22nd Nov 23 / Chair – David Saunter*